

**Term 2 2020 State Council Treasurer’s Report**

The balances of the NSWPPA accounts on Friday 5th June 2020 were:

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **BSB** | **Account number** |  **Account balance**  |
| Conference | 062 262 | 1005 0470 | $ 209,041.19 |
| General | 062 548 | 1020 2587 | $ 911,304.68 |
| Professional Learning | 062 000 | 1933 5165 | $ 57,755.25 |
| Business online | 062 900 | 1051 3465 | $ 440,715.36 |
| Term Deposit | 062 649 | 5005 3981 | $ 600,000.00 |
|   |   | **TOTAL CREDITS:**  | **$2,211,666.48** |
|   |   | **NET POSITION:** | **$2,240,561.78** |

A copy of our transactions for the latest period is included at the sign in table for your information.

**Some Notes**

* We have had 197 transactions on the general account. We have received $1,083,591and paid out $572,474.90.
* Claims received to 2nd June are reflected in this report.
* Our net position includes payroll/superannuation liabilities of approximately $56,000. Also liabilities for income tax and GST.
* Significant general account income items include fortnightly membership fees of approx. $35,000, and registration fees for our PL courses.
* Significant general account expenditure includes PL costs (presenters, materials) and membership fees for APPA and AGPPA amounting to $101,267, Covey materials $56,082.69
* Conference Account – our current conference instalment of $53,016.20 to the Star Event Centre has been paid.
* The Professional Learning Account – income for PL is reflected in the general account. Expenditure from this account has primarily been on course materials and course establishment costs. Costs are recovered through PL course fees.
* The impact of the COVID19 restrictions will be measured once we are back to operating normally. Obviously there has been reduced expenditure in some areas due to state executive, RG/SC/WP and state council meeting via Zoom or Teams rather than face to face.
* Thanks to local area treasurers for their ongoing work.
* Annual financial statements/audit reports. Constitutionally each PPC must provide a copy of their annual audit report to the state treasurer by the end of the year. Thank you to those PPC with their reports already in. Can you please check with your treasurer to ensure your area report has been submitted.
* Treasurers should have provided BAS details for March already. The **next BAS information is due by 10 July.** Please remind treasurers to submit their information via the website. They can do this early once they have finished transactions for the period. This is important as we need to compete our financial year obligations.
* <https://nswppa.schoolzineplus.com/form/7>

**State Treasurer**

Please note that all claims should come to me. Please inform your admin staff also. My contact details are:

michael.burgess@det.nsw.edu.au

Terrigal Public School Number: 02 4384 4599

Mobile Number: 0439 003 072

**Relieving and Acting Principals**

Relieving and Acting Principals who are in the role for an indefinite period should complete the salary deduction form and submit it to the email address on the bottom of the form.

Relieving and Acting Principals who are in the role for a known fixed period will have their membership payment calculated for this period based on $23.28 per fortnight. Membership is considered a personal expense (not school) and stays with the individual if they move schools. Once calculated, the payment should be made via direct deposit to the NSWPPA (account details below). Assistance in making the calculation may be obtained from either the State Treasurer or your Area Treasurer.

Account name: NSW Primary Principals Association

BSB: 062 548

Account number: 1020 2587

Description: Membership <PPC joined> [assuming payment is from personal account]

***Please remind any relieving/acting Principals to cancel their salary deductions (by contacting EdConnect) once they have completed their role.***

**ABN, GST and BAS advice to PPCs**

In order to complete BAS requirements, on a quarterly basis Area Treasurers provide the State Treasurer with Area Council financial information (income, expenditure, GST paid, GST collected) via an online form. The next return needs to be complete at the beginning of January.

<https://nswppa.schoolzineplus.com/form/7>

It has been resolved that we will only use one ABN for the organisation including Area Councils, ie Area Councils should not be operating with their own ABN. Our ABN is 77 527 522 968 used at the state level and by all Area Councils. Similarly the NSWPPA is registered for GST. Individual Area Councils do not need to register for GST. The Area Council is part of the NSWPPA which is registered for GST. Consequently all Area Councils are registered for GST. In order to complete BAS requirements, on a quarterly basis Area Treasurers provide the State Treasurer with Area Council financial information (income, expenditure, GST paid, GST collected) via an online form.

**Area Council Audit Statement**

Thank you to the area councils that have provided a copy of their audited statements from 2019. Any outstanding statements need to be provided to me as soon as possible.

**Michael Burgess** | Principal | **Terrigal Public School** | Havenview Rd| Terrigal NSW 2260 | 02-4384 4599 W |

 02-4385 2470 F | 0439 003 072 M | mburgess@nswppa.org.au | [www.nswppa.org.au](http://www.nswppa.org.au) |